Dear UNM Instructors on main and branch campuses (please share with term and part-time instructors and TAs),

Welcome to the Fall 2020 semester! Through a long and difficult summer, you have been rethinking your classes and preparing for August 17. Our students are looking to you for opportunity, knowledge, connection, engagement .... The tremendous challenge, but also gift, of being able to teach them awaits us.

The Fall schedule took shape on the basis of individual instructor choice of delivery modality. It is now essentially finalized, although you can make last-minute changes to fully remote by 5 p.m. on August 12 by working with your department chair. The schedule allows for cleaning of face-to-face centrally controlled classrooms between class meetings. Please check your course information at https://schedule.unm.edu or via the faculty tab of my.unm.

Here is some information to help with last minute preparations:

1. Please consult the "Instructor" section of bringbackthepack.unm.edu, which is updated regularly. You will find important information about COVID-19 preparedness there, including syllabus language on required masks in classes with face-to-face components.

2. All instructors should plan on sending an e-mail to students at their unm.edu or salud.unm.edu address with a warm welcome and information about how to access class, including meeting times (if applicable), location (if applicable), and relevant learning management system (UNMLearn, Teams, etc.). If you are using UNMLearn, this link provides a new introduction for students: http://online.unm.edu/help/learn/students/.

3. Please remember that out-of-state students must quarantine for 14 days per State of New Mexico regulations. Please grant out of state students flexibility with face-to-face components of courses at the outset of the semester.

4. Please do not require doctor's notes to document illness and missed face-to-face classes as this pressures students to attend classes when they are sick and places an additional burden on UNM Student Health and Counseling (SHAC). Please be ready to provide students with the SHAC telephone number if they are worried about illness or COVID-19 (505-277-3136). SHAC will assist students with testing, health care, and information and support about health measures to protect self and community.

5. Please review the extensive preparations for preventing and addressing COVID-19 cases that are detailed in bringbackthepack.unm.edu.

6. A doc version of useful syllabus language is attached here.

The Office of the Provost and EVP for Academic Affairs has had the privilege of working this summer with talented faculty across the university in developing health, safety, and

instructional continuity plans and protocols for Fall 2020 at UNM, see https://bringbackthepack.unm.edu. We are grateful for the contributions that these faculty, along with a dedicated corps of staff, have made to preparing our campus and our hybrid Fall semester.

Don't hesitate to contact us in Academic Affairs with questions or concerns. Despite the many difficulties of these times, we hope you get to enjoy that wonderful feeling of connecting with your students and fostering ideas as the term begins on Monday! Have a great semester.

James, Barbara, Bill, Pamela

Dr. James Holloway, Professor of Nuclear Engineering, Provost and EVP for Academic Affairs
Dr. Barbara Rodriguez, Professor of Speech and Hearing Sciences, Senior Vice Provost
Dr. William Stanley, Professor of Political Science, Associate Provost for Faculty Development
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